

CIRCULAR No 11 Of 2024

TARIFFS BY CATEGORY

The prices are effective on 2 March 2024

Zone	Letter/Postcard,'Aero rammes	Amount ZWL\$	US
Zone 1	U to 10	68,900	4.20
	Over 10 u to 20	90,220	5.50
	Over 20 u to 50	106,630	6.50
	Over 50 u to 100	123,030	7.50
	Over 100 u to 250	139,430	8.50
	Over 250 U to 500	162,400	9.90
	Over 500 U to 1k	180,450	11.00
	Over 1k u to 2k	298,550	18.20
Zone 2	U to 10	85,300	5.20
	Over 10 u to 20	106,630	6.50
	Over 20 U to 50	129,590	7.90
	Over 50 u to 100	47 , 640	9.00
	Over 100 u to 250	1 67 ,320	10.20
	Over 250 u to 500	183,730	11.20
	Over 500 u to 1k	250,980	15.30
	Over 1k u to 2k	400,260	24.40

#NB PLEASE NOTE PRICE CHANGES WERE EFFECTED FOR ZWL \$ CURRENCY IN LINE WITH THE INTERBANK RATE.

TARIFF BY CATEGORY

1.0 LETTER DOMESTIC

ZWL

U to 20	26,250	1.60
Over 20 u to 100	37,730	2.30
Over 100 u to 250	47,570	2.90
Over 250 u to 500	55,770	3.40
Over 500 u to 1k	70,540	4.30
Over 1k u to 2 k	83,660	5.10

2.0 LETTERS INTERNATIONAL

Zone 3	U to 10	101 ,710	6.20
	Over 10 u to 20	126,310	7.70
	Over 20 u to 50	144,360	8.80
	Over 50 u to 100	1 64,040	10.00
	Over 100 u to 250	183,730	11.20
	Over 250 U to 500	206,690	12.60
	Over 500 u to 1k	305, 1 20	18.60
	Over 1k u to 2k	513,450	31 .30

3.0 DOMESTIC PARCELS

ZWL\$

1 kg	96,780	5.90
Each additional k	29,530	1 .80

4.0 INTERNATIONAL PARCEL

ZWL\$

Zone 1 (Africa)	273,950	16.70
Zone 2 (Europe)	342,850	20.90
Zone 3 Rest of the World	408,460	24.90

5.0 SMALL PACKETS DOMESTIC

Weight Step

	ZWL	US
0 up to 500g	50,850	3.10
Over 500 up to 1 kg	70,540	4.30
Over 1 kg up to 1.5kg	90,220	5.50
Over 1.5k u to 2 k	1 6,470	7.10

6.0 SMALL PACKETS INTERNATIONAL

Weight Step	All figures in (ZWL\$) and US\$					
	Africa		Euro e		Rest of the World	
	ZWL	US	ZWL\$		ZWL\$	US
0 up to 100g	98,420	6.00	111,550	6.80	123,030	7.50
Over 100 up to 250g	167,320	10.20	219,820	13.40	270,670	16.50
Over 250 up to 500g		13.70	278,870	17.00	331,360	20.20
Over 500 up to kg	278,870	17.00	336,280	20.50	392,060	23.90
Over 1 kg up to	336,280	20.50	390,420	23.80	447,830	27.30

Zone 1 Africa

Zone 2 Europe

Zone 3 Rest of the World

7. Additional charges payable in respect of postal articles incorrectly posted or on which the postage is unpaid or insufficiently prepared.			
1. Surcharge on a postal article on which the postage is unpaid or insufficiently		An amount calculated in terms of the formula laid down by the Universal Postal Convention	
A. Letters and postcards posted in Zimbabwe addressed to any country or posted Country addressed to Zimbabwe.		in any	
B. Correspondence sent to other countries by airmail on which not less than the postage had been prepaid.		two-thirds of	
C. Correspondence addressed to a place within Zimbabwe.			
2. Surcharge on a postal article addressed to an address containing an article addressed to a different address.		An amount equal to the postage of the article.	
3. Surcharge on a postal posted in a posting box		US\$1.70	27,890
Handling fees		US\$ 0.25 per item	4,100
Registration			
	Charge for a postal article registered-		
	(a) Addressed to any country outside Zimbabwe	US\$18.70	306,760
	(b) Addressed to a place within Zimbabwe (1) For no value or registered for a value not exceeding (2) More than US\$100.00 but not exceeding US\$200.00	US\$6.10 7.5% of amount	100,070
	Charge for the compulsory registration of a postal article	NIL	

	(a) If the postal article is opened in the presence of the officer delivering it and found not to contain any enclosure which would render it liable to compulsory Registration,	US\$6.10	100,070
	(b) In any other case.		

2	Charge for any acknowledgement of receipt of a registered article	US\$4.50	73,820
3	<u>Charge for</u> any inquiry as to the loss or non-delivery of a registered article	US\$4.50	73,820
	Charge for an embossed I Registered envelope	US\$6.10	100,070
5. Search Fee		US\$10	164,040
8. PARCELS			
Insurance	US\$0,80	13,120	
(1) Charge for an insured parcel:-	10% of amount		
(a) In case of a parcel addressed to a place within Zimbabwe	US\$0,80	13,120	
For not more than US\$100.00	10% of amount		
For an amount over US\$100.00 up to US\$600.00			
(b) In case of parcels addressed to any country , with which there is an agreement for exchange of insured parcels			

For not more than US\$100.00			
For an amount over US\$100.00 up to US\$600.00			
2. Charge for an enquiry , on the loss or non- delivery of an insured postal article	US\$4.50	73,820	
3. Charge for an advice of delivery , of an insured Parcel	US\$6.10	100,070	

Charge for C.O.D parcels	Appropriate postage plus handling fees or US\$5.00 per parcel	82,020.60	
9. BOX AND BAG RENTAL PER YEAR (ZWL\$ /US\$)			
		US\$	ZWL\$
CBD	Individual (Small)	48.00	787,400
	Individual (Large)	60.00	984,250
	Corporate (Small)	60.00	984,250
	Corporate (Large)	72.00	1,181,100
2. Urban Boxes	Individual (Small)	36.00	590,550
	Individual (Large)	48.00	787,400
	Corporate (Small)	48.00	787,400
	Corporate (Large)	60.00	984,250
3. Rural Boxes	Individual (Small)	10.00	164,040
	Individual (Large)	24.00	393,700
	Corporate (Large)	36.00	590,550
4,Bags	CBD	72.00	1,181,100
	Urban	60.00	984,250
		36.00	590,550
5.Boxes rented in conjunction with bags	CBD	120.00	1,968,490
	Urban	100.00	1,640,410
		48.00	787,400
6. Satellite Boxes	CBD	120.00	1,968,490
	Urban	100.00	1,640,410
		48.00	787,400
10. PENSIONERS FOR BOXES RENTALS			

	Discounted by		
	50%		
		ZWL\$	
a)Charge for the supply of a new lock and two keys to a box	10.00	164,040	
b)Charge for extra two keys supplied for a private box	10.00	164,040	
c)Charge for the conveyance of a Private Bag on route using NRZ, or any other private contractor:	10.00	164,040	

d)Charge for supplying a private mailbag with nameplate, lock and keys	50.00	820,210	
e)Charge for supplying a private mailbag with nameplate, lock and keys and a pouch.	55.00	902,230	
f)Charge for supplying a private mailbag with a nameplate	45.00	738,180	
g)Charge for supplying a padlock and keys	15.00	246,060	
h)Charge for a mail bag	35.00	574,140	
h)Charge for a mail bag	35.00	820,210	
	A Schedule on Classification of Post Offices is attached as Annexure .		
1 1.	MISCELLANEOUS POSTAL CHARGES (ZWL\$)		
		US\$	ZWL\$

1	Charge in respect of the domestic use of business reply envelopes, cards and folders (a) Annual Fees	138.50	2,271,970
	(b) For a period commencing on any date from 1st of each month and ending on the 30 th or 31 st (per month)	14.50	237,860
2	(a) Charge in respect of internal business reply envelope, card or folder transmitted without payment postage.	O,60c handling fees	9,840
	Annual Fee	138.50	2,271,970
	For a period commencing on any date from 1st February and ending on the 31st	14.50	237,860
	December (per month)	5.80	95,140

3	For every item replied to, destined for any country in Africa.	11.50	188,650
(a)	For every item replied to, destined for any country in Europe and Scandinavia.	11.50	188,650
	For very replied to, destined for any country in any other part of the world.		
	Charge for registration of a Franking Machine:	144.30	2,367,110
	Annual Fees	15.00	246,060
	For a period commencing on any date from 1st February and ending on the 31st <u>December</u> (per month)		

	Charge for the alteration or cancellation of the trade charge after posting	15.00	246,060
	Charges for the certificate of posting or certificate of Receipt of posting for postal articles	15.00	246,060
	Demurrage Charge on a postal article held at a Post Office awaiting delivery: (a) In excess 30 days	3.00	49,210
1 7.	Charge for making an inquiry as to the loss or non-delivery of a postal article.	15.00	246,060
8.	Charge to addressee in respect of a postal article received from outside Zimbabwe:	10.00	164,040
	(a) If any duty or tax imposed by the Customs and Exercise.	Nil	
	If no duty or tax imposed by the Customs and Exercise Act (Chapter 23:02) or the Sales <u>Tax Act (Chapter 23:08) is assessed as being payable thereon.</u>		
9.	Charge for the registration of a newspaper per calendar year	360.00	5,905,480
10.	Charge for the re-direction by Zimpost of postal articles for 3 months	30.00	492,120
11.	<u>Charge for search</u> of a lost original Post Office receipt	37.50	615,150
12.	Handling fee on taxed letters (per item)	2.00	32,810
13.	Uri-addressed Direct Mail:	1.20	19,680

14. EMS DOMESTIC/FASTPARCEL SERVICE RATES				
Weight (kg)	EMS/FPS rates (USD\$)	EMS/FPS rates (ZWL\$)	EMS/FPS rates (USD\$)	EMS/FPS rates (USD\$)
KG	Zone A	Zone A	Zone B	Zone A
1-10	5	82021	7	114829

11-20	10	164041	15	246062
(a) Intended for Private Box Delivery (UDMb)			1.50	24,610
(b) Intended for Street Delivery (UDMs)			3.80	62,340
(c) Entries Gathering (EGS)				
14. Placing of a Poster on Post Office Notice Board (Monthly)			15.00	246,060
12. MAILROOM SERVICE RATES				
Service Cate	or	(US\$)		
Printing (per page)		2.00	32,810	
Photocopying (per page)		2.00	32,810	
Envelopes B4/C4 (Each)		1.50	24,610	
Registration (Local)		6.10	100,070	
Postage rate (up to 20g)		1.70	27,890	
Postage rate (20 to 100g)		2.30	37,730	
Postage rate (100 to 250g)		2.90	47,570	
Handling (First Insert)		1.50	24,610	
Handling (Each additional Insert)		1.30	21,330	
Addressing (Per Envelope)		1.30	21,330	
13. REVIEW OF PRESENTATION TO CUSTOMS AND CLEARANCE CHARGES FOR				
INTERNATIONAL ITEMS				
		Char e for dutiable and non-dutiable items US\$		
Letters 0-1 k		2.00	32,810	
Parcels 1-2k		4.00	65,620	
M-Bags/Parcels 2k	and above	5.00	82,020	

21-30	15	246062	20	328082
31-40	20	328082	25	410103
41-50	25	410103	30	492123
51-60	30	492123	35	574144
61-70	35	574144	40	656164
71-80	40	656164	45	738185
81-90	45	738185	50	820206
91-100	50	820206	55	902226
60-70	55	902226	60	984247
80-90	60	984247	65	1066267
90-100	65	1066267	70	1148288

15. POSTCARGO RATES (101- 2999KGS)		
Over 100kgs		
Zone A		
	Minimum Charge First 100kgs	Rate/kg in addition above the minimum weight
101-1000	65	0.50 per additional kg
1001-1500	65	0.45 per additional kg
1501-2000	65	0.45 per additional kg
2001-2999	65	0.40 per additional kg
Zone B		

1001-1500	70	0.45 per additional kg
1501-2000	70	0.45 per additional kg
2001-2999	70	0.40 per additional kg
	Minimum Charge First 100kgs	Rate/kg in addition above the minimum weight
101-1000	70	0.50 per additional kg

NB: The accounting procedures for inbound items presented to customs remain the same.

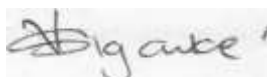
Members of staff are encouraged to maintain excellent customer care and high level professionalism when dealing with our clients/partners in order to ensure fruitful long term business relationships.

For any clarifications, contact the Acting Mail Freight and Logistics Manager Mrs Esmah Moyo(0773 645 875)

The Sales Executive Mail Services, Mr Danai Dube on 0776 290 528/ 04-783585-94,

The Sales Executive Freight and Logistics, Mr Admire WaZUIU on 0774 626 480/ 04-783585-94,

Postal Managers/Controlling Officers are expected to bring the contents of this circular to the attention of all staff within their jurisdiction.



V.Sigauke Acting General Manager Marketing and Operations

Distribution to all Post Offices, Sub Post Offices, Postal and Telegraphic Agencies.

Zimpost

Harare, March 2024